

GAZETTE DATE : 31.07.2025

LAST DATE : 03.09.2025

CATEGORY NO: 247/2025
SECOND NCA NOTIFICATION

Applications are invited online only from qualified female candidates from the following community of Kerala State for selection to the under mentioned post in Kerala Government Service. Applications shall be submitted online only through the official website of Kerala Public Service Commission (www.keralapsc.gov.in) after One Time Registration. Candidates who have already registered can apply through their profile. Candidates who have AADHAAR, should add the same as ID proof in their Profile.

1. **Department** : **Kerala Excise and Prohibition**
2. **Name of post** : **Women Civil Excise Officer (Trainee)**
3. **Scale of pay** : **₹ 27,900 – 63,700/-**
4. **Number of vacancies** :

Community	District	Number of vacancy
Muslim	Idukki	1 (One)

Note:

- (i) Male candidates and differently abled candidates are not eligible to apply for this post.
- (ii) The name, educational qualification and age for this post is notified as per G.O(P)No.113/08/TD dated 04.06.2008(SRO 587/2008), G.O(P)No.264/10/TD dated 10.11.2010(SRO 1025/2010), G.O(P)No.178/2015/TD dated 03.10.2015, (SRO 669/2015) and G.O(Rt.)No.766/2018/TD dated 21.10.2018.
- (iii) Applications submitted by candidates belonging to the communities other than that notified will be summarily rejected. No rejection memo will be issued.
- (iv) The above vacancies are now in existence. The Ranked list published as per this notification shall remain in force until candidates are advised and appointed against the vacancies earmarked for the above community, but remain unfilled due to paucity of candidates during the currency of Mother Ranked List published for the post. This is the second NCA notification due to the non availability of qualified candidates in the above mentioned community from the mother ranked lists and first NCA Notification published for the post. The details of ranked lists are as follows.

Raked List No. and date of publication of Rank list.	Category No.
151/2015/DOJ dated 04/05/2015	261/2014-General
494/2023/DOJ dated 27/06/2023	273/2019-I st NCA

- (v) The selection in pursuance of this notification will be made on a revenue district basis, subject to the special conditions laid down in G.O (Ms) No. 154/71/PD dated 27.05.1971. A candidate advised for appointment in one Revenue District from the Ranked List prepared is not eligible for transfer to another district unless she completes 5 years continuous service from the date of commencement of service in the former district. Even if transfer is allowed after five years, it will be subject to the rules in G.O(MS) No.4/61/PD dated 02.01.1961. Candidates already in Government service holding this post in any one district are prohibited from applying again for this post, but they can apply to higher posts when notified.
- (vi) NCC Cadets having 'A' 'B' & 'C' Certificates will be given weightage marks at the rate of 2%, 3% and 5% respectively (as per GO(Ms)No.112/2007/H.Edn dated 21.08.2007).
- (vii) Students Police Cadet (SPC) certificate holders will be given weightage marks as per G.O (MS) No.06/2025/P&ARD dated 01.03.2025
- (viii) Women Civil Excise Officer shall not be appointed in the substantive post till the successful completion of basic training for a period of not less than six months, subject to the minimum of 180 working days as may be decided by the Commissioner of Excise. Persons undergoing basic training shall be paid stipend as may be fixed by the Government from time to time. All the persons who did not undergo basic training will be placed under orders of training within a period of two years and those who did not successfully complete the basic training shall not be considered for future promotion.

5. **Method of appointment** : **Direct Recruitment-(District wise)**(Only from the women candidates of Muslim community only)
6. **Age** : **Muslim : 19- 34**
Candidates born between 02.01.1991 and 01.01.2006 (Both dates included) are eligible to apply for this post (Including the relaxation as per Para 2(i) of the Part II of General Conditions)
(For other conditions regarding age relaxation, please see Para (2) of the General Conditions under part II of this notification (except para 2(i)).

7. **Qualifications:**

(1) **Educational Qualifications:**

Must have passed the Plus Two Examination or its equivalent.

([Link](#))

[Equivalent / Higher Qualification](#)

Note:

- i) Rule 10(a)(ii) of Part II of KS & SSR is applicable.
- ii) In addition to the qualification prescribed in the notification the qualifications recognized by Executive orders or standing orders of Government as equivalent to a qualification specified for a post and such of those qualifications which pre suppose the acquisition of the lower qualifications prescribed for the post shall also be sufficient for the post. The Government orders declaring equivalent/ higher qualification shall be produced as and when called for by the commission.

(2) **Physical Qualifications:**

Muslim : The height shall be not less than 152 cms.

(3) **Endurance Test:**

All candidates should successfully complete an endurance test of running 2.5 Kilometers within 15 minutes.

(4) **Physical Efficiency Test:**

Must qualify in any five events out of eight events specified below of the National Physical Efficiency Test (One Star Standard Test)

Sl.No.	Events		One Star Standard
1	100 Meters Run	:	17 Seconds
2	High Jump	:	1.06 Meters
3	Long Jump	:	3.05 Meters
4	Putting the Shot (4 Kgs)	:	4.88 Meters
5	200 Meters run	:	36 Seconds
6	Throwing the throw ball	:	14 Meters
7	Shuttle Race (4x25 meter)	:	26 Seconds
8	Skiping (One Minute)	:	80 times

Note:

1. The physical measurement of candidates will be taken at the time of Physical Efficiency Test or Endurance Test and those who do not possess the prescribed physical measurement will not be admitted for the Physical Efficiency Test or Endurance Test. If accidents or injuries happen to a candidate while participating in the Physical Efficiency Test or Endurance Test, and as a result she could not complete the events, she will not be given further chance to participate in the test.
2. The tentative schedule for physical measurement and physical efficiency test will be published on website

(5) **Physique and Eye sight:**

- (i) Must be certified by a Medical Officer not below the rank of an Assistant Surgeon/Junior consultant as to her physical fitness and capacity for active outdoor work. The Medical Certificate has to be produced as and when called for.
- (ii) Must be certified to possess the visual standards specified below without glasses

<u>Vision</u>	<u>Right Eye</u>	<u>Left Eye</u>
(a) Distant Vision	6/6 Snellen	6/6 Snellen
(b) Near Vision	0.5 Snellen	0.5 Snellen

Note:-

Each eye must have full field of vision. Colour blindness, squint or any other morbid condition of the eyes or lids of either eye will be deemed to be a disqualification.

- (iii) Must be free from apparent physical defects like knock knee, flat foot, varicose vein, bow legs, deformed hands and limbs, irregular and protruding teeth, defective speech and hearing.
- (iv) Medical Certificate from a Medical Officer not below the rank of an Assistant Surgeon/Junior Consultant should be produced at the time of Physical Efficiency Test/Endurance Test and should be uploaded in their Profile at the time of Certificate Verification. A format of Medical Certificate is given below.

FORM OF MEDICAL CERTIFICATE

(To be obtained from Medical Officer not below the rank of a Assistant Surgeon/Junior Consultant)

I have this day medically examined Smt./Kum.....
(Name & address) and found that she has no disease or infirmity, which would render her unsuitable for Government Service. She is free from physical defects like knock knee, flat foot, varicose vein, bow legs, deformed hands and limbs, irregular and protruding teeth, defective speech and hearing.

Her age according to her own statement isand by appearance isand her standards of vision as follows.

Standards of Vision
(Eye sight without glasses)

	<u>Right Eye</u>	<u>Left Eye</u>
i) Distant Vision	Snellen	 Snellen
ii) Near Vision	Snellen	 Snellen
iii) Field of Vision		

(Specify whether field of vision is full or not. Entries such as 'Normal', 'Good', 'Average' etc are inappropriate here)

- iv) Colour Blindness
- v) Squint
- vi) Any morbid condition of the eyes or lids of either eye

IDENTIFICATION MARKS

- 1)
- 2)

She is physically fit for the post of Woman Civil Excise Officer (Trainee) in the Kerala Excise and Prohibition Department.

I certify to the best of my knowledge and belief that the applicant Smt/Kum
.....(Name and Address) is the person herein above described and that the
attached photograph has a reasonably correct likeness. (The signature of the Medical Officer
shall be affixed on the photograph leaving the face clear.)

PHOTO OF
THE
CANDIDATE

Place:
Date :

Signature
Name and Designation of the Medical Officer

(Office Seal)

Note:

Details regarding standards of vision should be clearly stated in the Certificate as given above and vague statement such as Vision Normal/good/average will not be accepted. Specification for each eye should be stated separately. If the specification are not as indicated above, the officer issuing the Certificate should certify whether the candidate has got better standards of vision or worse standards of vision as the case may be, otherwise the Certificate will not be accepted.

8. Mode of submitting application:-

a) Candidates shall register as per ONE TIME REGISTRATION system on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' for applying for the post. Candidates who have registered shall apply by logging on to their profile using their User-ID and Password. Candidates shall click on the 'Apply Now' button of the respective posts in the Notification Link for applying for a post. Candidates who are creating new profile must upload photograph which is taken within six months. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application. Applications submitted not in accordance with the conditions of the notification will be summarily rejected if non compliance with the notification is found in due course of processing. Original documents to prove qualification , experience , community, age etc., have to be produced as and when called for.

b) If Written Test/OMR Test/Online Test is conducted as a part of this selection, candidates possessing requisite qualification as per Para 7 above alone shall submit a Confirmation for writing the examination through their One Time Registration profiles. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The application of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of admission tickets will be published in the examination calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it.

9. Last date for submission of applications : 03.09.2025 Wednesday upto 12 Midnight.

10. Special Instructions to Candidates

(A) In the case of difference in caste/community claimed in the application and that entered in SSLC Book, the candidate shall produce a Gazette notification in this regard, along with Non Creamy Layer Certificate at the time of Certificate Verification.

(B) Candidates are required to acquaint themselves with the instruction given in the notification as Part-II, General Conditions before submitting application for the post. Applications which are not submitted in accordance with the terms and conditions laid down in the General Conditions are liable to be rejected.

(C) Appropriate disciplinary action as per Rule 22 of the Kerala Public Service Commission Rules of Procedure shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc., and are liable to be disqualified for being considered for a particular post or debarment from applying to the Commission either permanently or for any period or the invalidation of their answer scripts or products in a written/practical test or the initiation of criminal or other proceedings against them or their removal or dismissal from office or the ordering of any other disciplinary action against them if they have already been appointed, or any one or more of the above.

(For details including photo, ID card etc., refer the General Conditions given in Part II of the Gazette Notification)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION